

Starliks Campus – Centre Policy

Version: 1.0 | Effective Date: 01.04.2024



1. Introduction

This Centre Policy outlines the core principles, operational standards, and educational commitments of **Starliks Campus**. It serves as a foundation for delivering high-quality teaching and learning experiences that align with the requirements of awarding bodies and regulatory standards. This policy applies across all programs, including those conducted **online**, which is the primary mode of delivery at our campus.

2. Mission Statement

Starliks Campus is committed to delivering professional, accessible, and globally recognized educational programs that empower students and professionals to achieve their career aspirations through quality education and practical skill development.

3. Centre Objectives

We aim to:

- Provide a supportive and inclusive learning environment
 - Ensure compliance with the quality assurance requirements of awarding bodies
 - Deliver courses with qualified and experienced faculty
 - Provide reliable academic and administrative support to learners
 - Promote academic integrity, fairness, and transparency in assessment
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4. Governance and Responsibilities

- The **Centre Director** oversees all academic and operational matters.
- The **Academic Coordinator** manages faculty, student progress, and compliance with academic frameworks.
- The **Quality Assurance Officer** ensures adherence to quality benchmarks and awarding body regulations.
- The **Administrative Team** handles enrolments, student communication, and virtual classroom support.

5. Mode of Delivery

All programs at Starliks Campus are conducted **primarily online** through secure platforms such as Google Meet, supported by a dedicated Learning Management System (LMS). Study materials, assignments, and assessments are delivered and managed digitally.

6. Faculty Standards

- All teaching staff are qualified with relevant academic credentials and industry experience.
 - Faculty undergo regular evaluations and continuous professional development.
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7. Learner Support

- Orientation is provided for all new learners
 - Ongoing academic advice and mentorship are available
 - IT support is accessible for navigating online tools and systems
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8. Admissions and Enrolment

- Admissions are based on academic qualifications, professional background, and English language proficiency (if required).
 - Enrolment records are securely maintained and made available to awarding bodies as needed.
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9. Assessment and Internal Verification

- Assessment is conducted per awarding body guidelines
 - Plagiarism and malpractice are strictly monitored
 - Internal verification is carried out to ensure assessment accuracy and fairness
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10. Quality Assurance and Review

- Regular internal reviews are conducted to improve course delivery, learner outcomes, and centre operations
 - Feedback is collected from students and staff to inform quality improvements
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11. Equal Opportunities

Starliks Campus promotes an inclusive environment where all learners, regardless of background, ethnicity, gender, or disability, are treated with respect and provided equal opportunities.

12. Centre Compliance

We are committed to full compliance with:

- ABE, EduQual, Othm, Qulalifi or other awarding body regulations
 - Applicable national education laws
 - Policies on data protection, complaints, appeals, and conflict of interest (provided separately)
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13. Monitoring and Policy Review

This policy will be reviewed annually by the senior management team or earlier if required by regulatory changes or awarding body guidance.

Approved by:

Managing Director

Starliks Campus

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